

## INTRODUCTION TO USING ONLINE PROJECT SUBMISSIONS LINK (Only for PGDIT)

Students have to upload their online projects for the program / course of PGDIT online. Pl follow the below process to upload the same through your respective student centre login.

**Step 1:** Login into student centre with login name and password.

**Step 2:** Click on the “Online Project Submission” link on left hand side menu.

**SYMBIOSIS CENTRE FOR DISTANCE LEARNING**  
*One World - One Campus*

**ACADEMIC DETAILS**

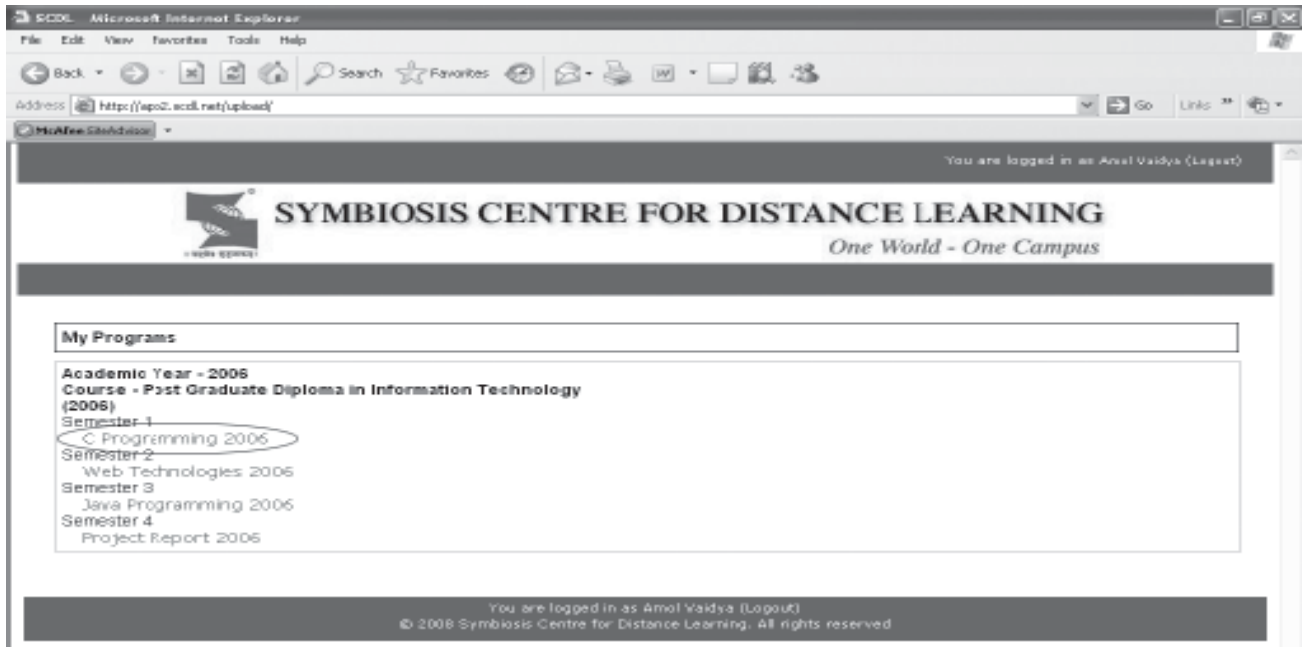
Name	Mr. Binoj B
Registration No.	200763369
Course	Post Graduate Diploma In Information Technology
Specialization	
Addnl Specialization	
Category	Civil
Admission Type	Confirmed
Date Of Birth	12-1-1980 (dd/mm/yyyy)

**PERSONAL DETAILS**

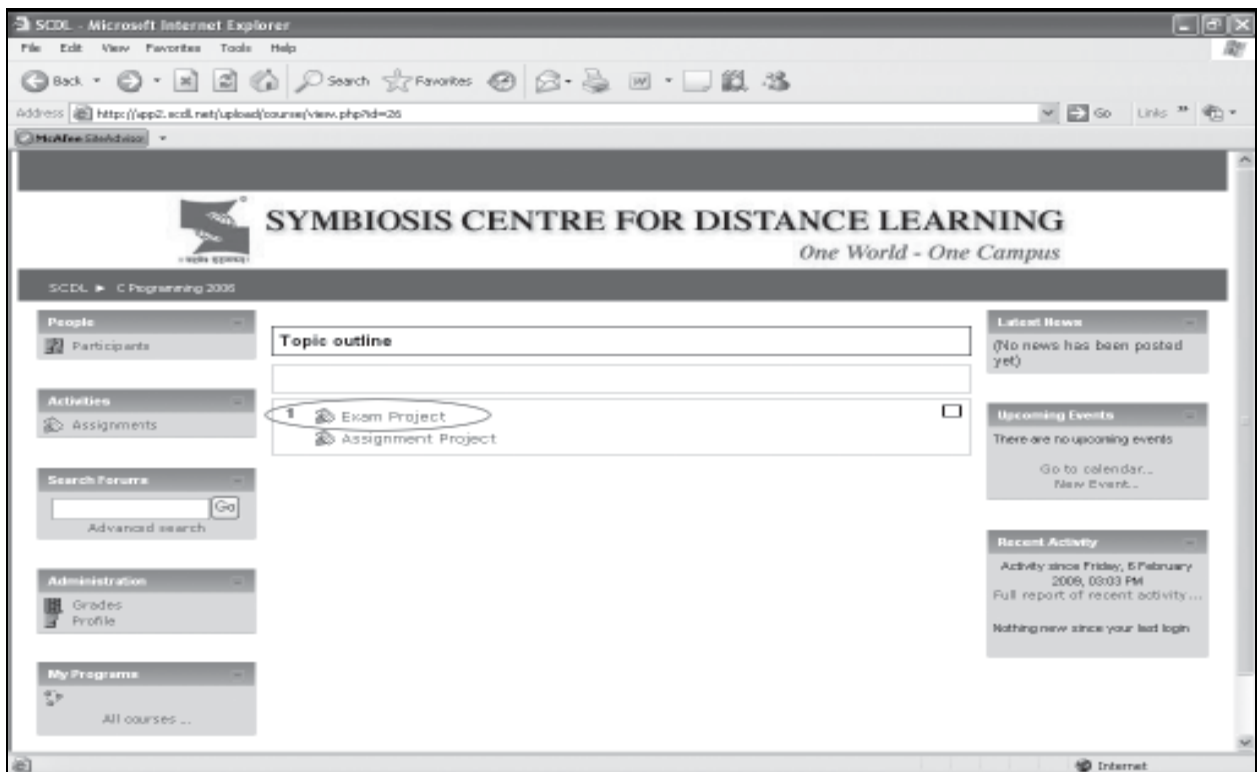
<b>Communication Address</b>	<b>Permanent Address</b>
Microsoft Campus, Building II, Near Infosys Campus, Gachibowli, Hyderabad Andhra Pradesh 500032 India Phone No. : 09989351222 Email id : binojbalan@gmail.com	Swagath (H), Vellikalam Road, Chalakudy (P.O), Thrissur Kerala 680307 India Phone No. : 04802-704063 Email id : binoj_in@yahoo.com

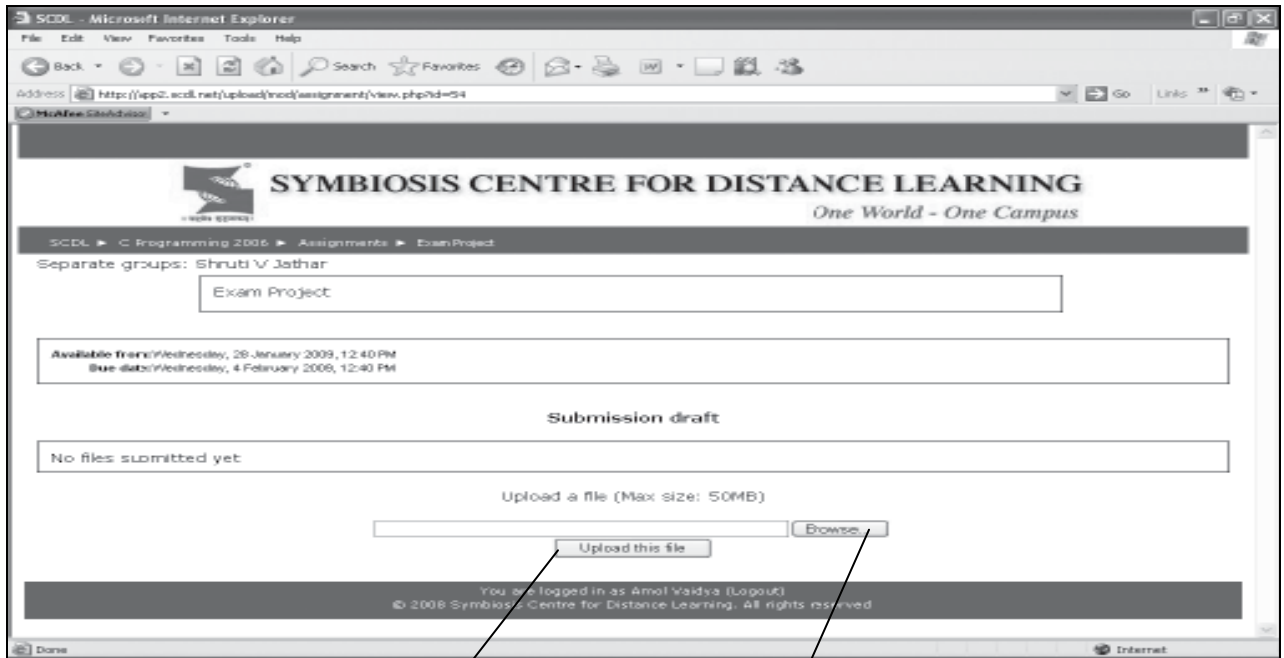
You can see the list of subjects below

**Step 3:** Click on the subject name for which you want to upload the project.



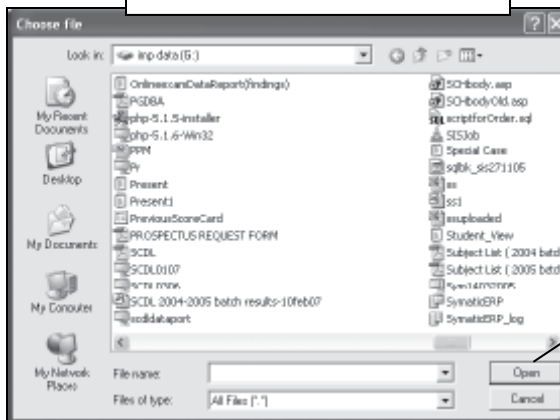
**Step 4:** You will see the project link as shown in below screen. Click on the link for which you want to upload the project. You can upload single project folder. It has to be a compressed / Zip folder only. **You can upload maximum 50MB size of file here.**





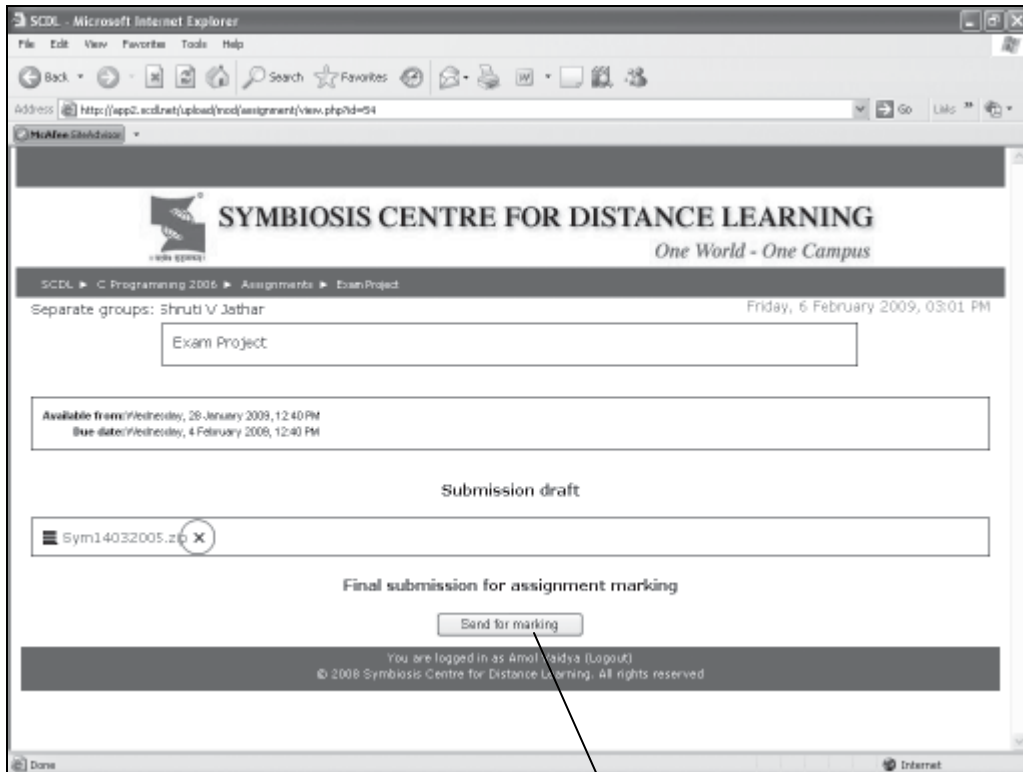
3. Once the file is selected, click 'Upload this file'

1. Click on 'Browse' to select a file to upload

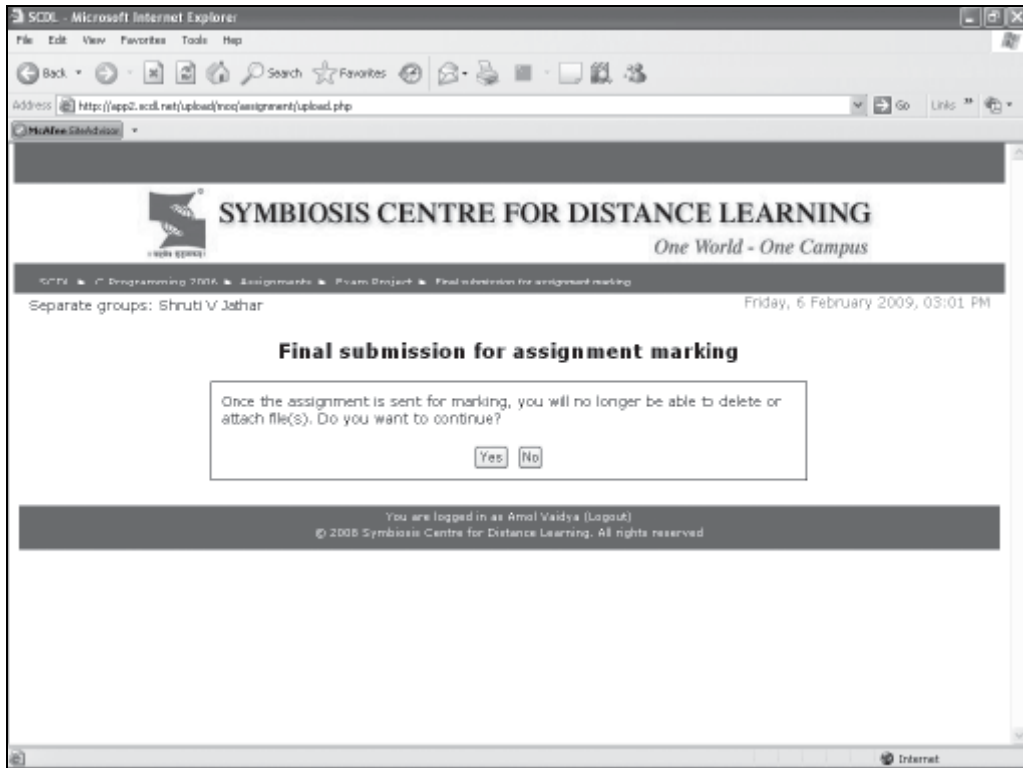


2. Select a file to be uploaded and click 'Open'

**Step 5:** Once the file is uploaded, if a student wants to delete the files uploaded before it is sent for marking click 'X' and re-upload a new file.

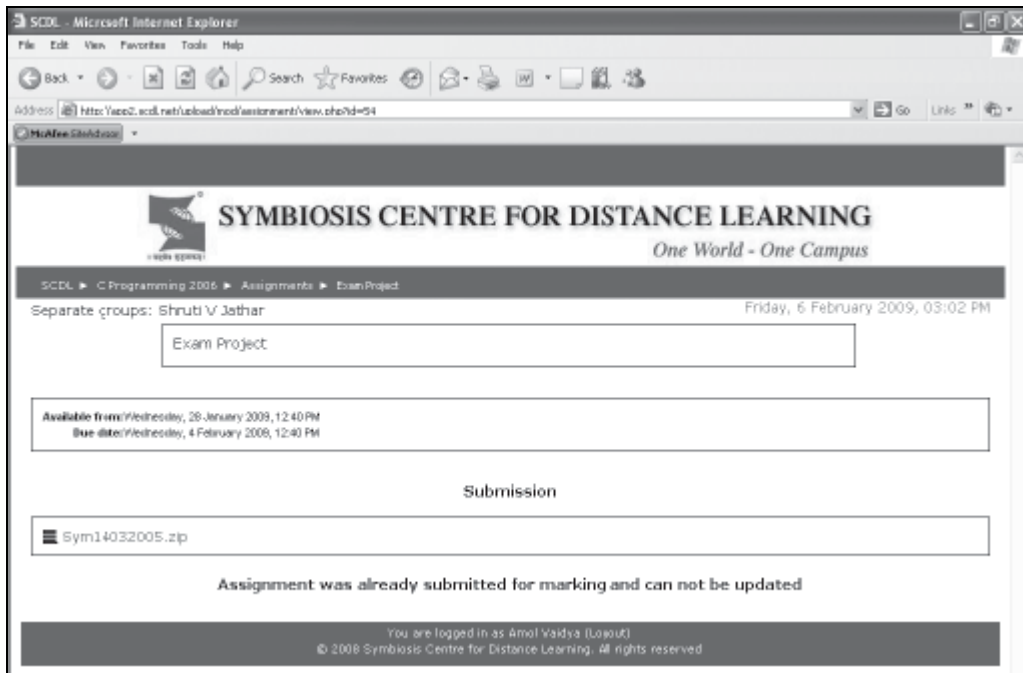


**Step 6:** Please confirm that you want to submit the project for evaluation.

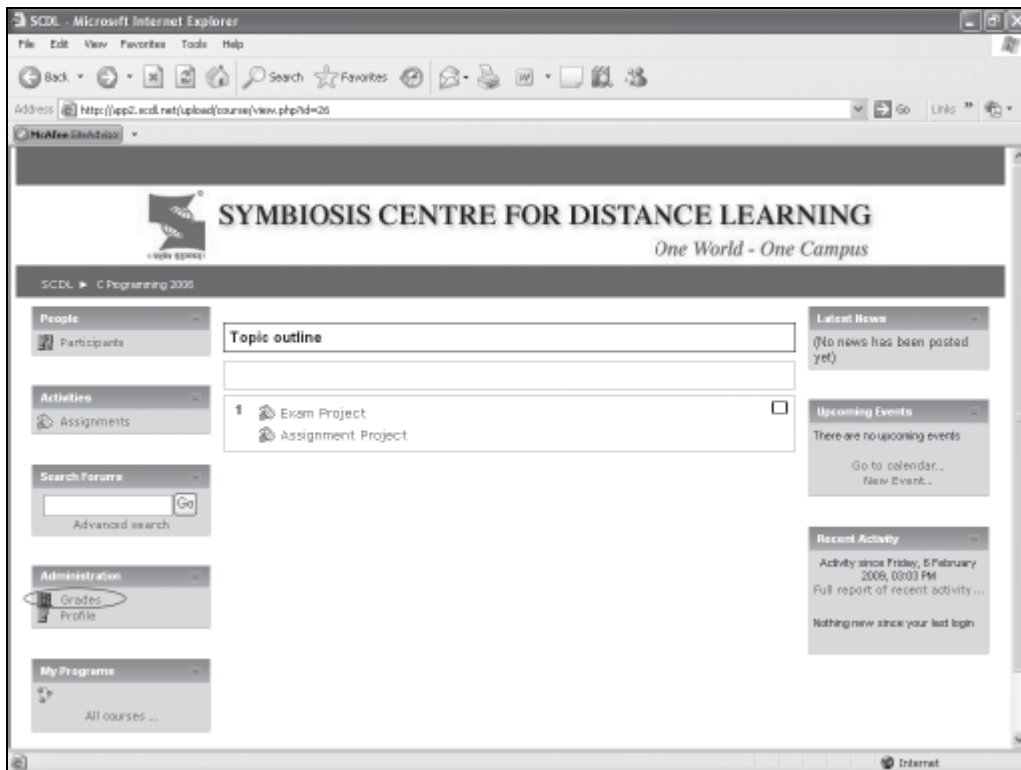


**Step 7:** Once the project is marked as 'Send for marking' no changes can be done to the project. Evaluator receives email as intimation that a student has uploaded the respective project. This project is then evaluated by the respective evaluator.

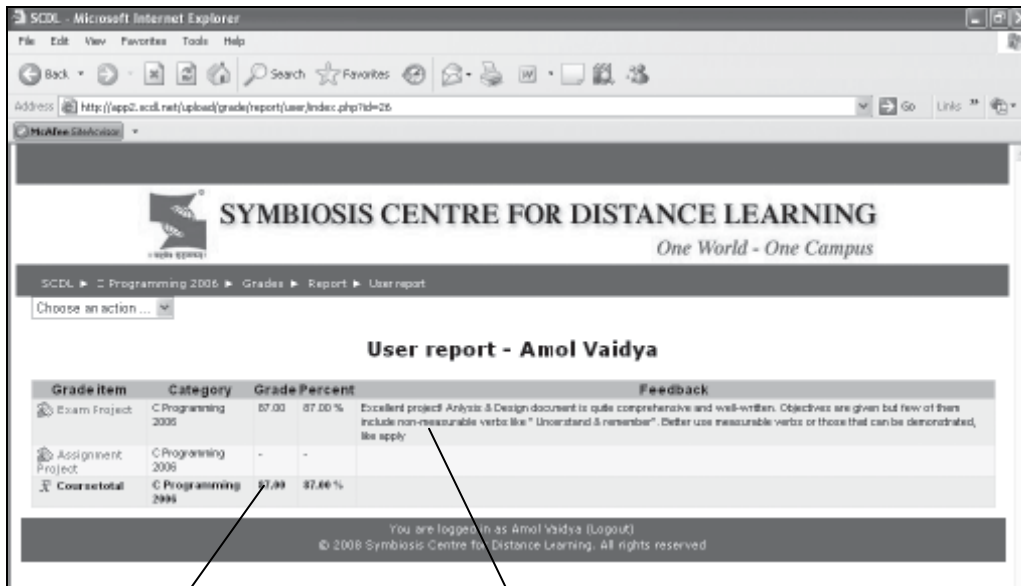
Below screen is viewed when student tries to re-upload the project



Click on 'Grades' to view the marks assigned after evaluation



Below screen shows the marks and the feedback given by evaluator. The marks will be updated to SCDL details within 24 hours in students' Performance Sheet.



Marks

Feedback / Remark