



# SYMBIOSIS CENTRE FOR DISTANCE LEARNING

## REVISED RATE CARD

Sr. No	Type of fees	Mode of Delivery			
		By hand	By Post		By Post
		In Rs.	Civil / Defence	International	SAARC country
1	Duplicate ID Card Or Barcode labels (set of 6)	100	150	US\$ 27 or INR 1242/-	US\$ 20 or INR 920/-
2	Dual Specialization - PGDBA	7000	7000	US\$ 600 or INR 27600/-	US\$ 300 or INR 13800/-
3	Dual Specialization - PGDIM	3500	3500	US\$ 300 or INR 13800/-	US\$ 150 or INR 6900/-
4	Program change	1000	1000	US\$ 70 or INR 3220/-	US\$ 50 or INR 2300/-
5	SLM Re-dispatch charges	N.A.	500	As informed by SCDL	As informed by SCDL
6	Study kit - Entire Semester	800	900	As informed by SCDL	As informed by SCDL
7	Loose books (per book)	400	450	As informed by SCDL	As informed by SCDL
8	Sale of CD/DVD	200	250	US\$ 35 or INR 1610/-	US\$ 25 or INR 1150/-
9	Fee Receipts (Duplicate)	100	150	US\$ 27 or INR 1242/-	US\$ 20 or INR 920/-
10	Provisional certificate	150	200	US\$ 28 or INR 1288/-	US\$ 20 or INR 920/-
13	Duplicate Diploma & Mark sheet	800	950	US\$ 45 or INR 2070/-	US\$ 35 or INR 1610/-
14	Only Duplicate Diploma	700	800	US\$ 40 or INR 1840/-	US\$ 30 or INR 1380/-
15	Only Duplicate Mark sheet	250	350	US\$ 35 or INR 1610/-	US\$ 25 or INR 1150/-
16	Syllabus Charges	100	150	US\$ 27 or INR 1242/-	US\$ 20 or INR 920/-
17	Transcript Fees (per copy) (min 5) Or Student Verification Fees	150	200	US\$ 28 or INR 1288/-	US\$ 20 or INR 920/-
18	Late Fee / Reactivation Fees	3000	3000	US\$ 300 or INR 13800/-	US\$ 200 or INR 9200/-
19	Re-submission of Submissions of ADW / DCW / DTE	200	200	US\$ 15 or INR 690/-	US\$ 10 or INR 460/-
20	Resource file(for PGDPTT only) Re-submission fees	300	300	US\$ 20 or INR 920/-	US\$ 15 or INR 690/-
21	Project Re-submission Fees (as applicable)	300	300	US\$20 or INR 920/-	US\$ 15 or INR 690/-
22	Revaluation of Project reports/submission / Case Study	500	500	US\$ 35 or INR 1610/-	US\$ 25 or INR 1150/-

**Note:** These fees will be applicable w.e.f 18<sup>th</sup> April 2011 to all active students and exchange rate taken for 1 USD is Rs. 46/-

### SELF LEARNING MATERIAL REDISPATCH

SLM will be dispatched to the students semester wise and subject to admission status / program fee payment of the respective program. First Sem SLM is dispatched to the student on allotment of Reg. No.

Please note that, if the SLM returns back to SCDL due to the reason incomplete address, left, not claimed, house locked or any other reason that SCDL holds valid towards non dispatch of the returned SLM, SCDL will not be responsible for re-dispatch of same. For re-dispatch of the returned SLM, the student will have to pay Rs.500/- per Semester kit and for Loose Book Rs. 300/- per book (except NRI students).

For the 'Re-Dispatch Request Overseas', the NRI student has to contact SCDL to know the re-dispatch charges through email. The rate will be confirmed with the respective dispatch agency (Private Courier Company /Postal dept.) through the stores dept and will be conveyed to the student.

Student must mention his / her reg. no & semester (Subject Name in case of Loose book) behind the DD and attach the Service Request Form to it and post it to SCDL for re-dispatch of SLM.

**Disclaimer: Henceforth SCDL will not be responsible towards any non-receipt of Hard copy correspondence / SLM by the student due to non-communication of change of address to SCDL.**

**Note: Mode of Payment**

- **Cash:** Cash payment for any of the above would be accepted only at the SCDL Pune Cash Counter. The students are requested not to send any cash Payment towards the same by Post/Courier. SCDL will not be responsible to accept or process any type of fee for such payment sent by the student in Cash though post/Courier.
- **Demand Draft:** The DD has to be in favor of 'The Director, SCDL' payable at Pune and the reg. no. should be mentioned behind the DD along with Service Request Form.
- **NRI Students:** NRI Category Students can send MICR DD/Cashier's Cheque in Indian Rupees of the equivalent US \$ fee amount and the reg no. should be mentioned behind the DD along with Service Request Form.

**The envelope should be addressed to:**

SYMBIOSIS CENTER FOR DISTANCE LEARNING.

Symbiosis Bhavan, 1065B,

Gokhale Cross Road, Model Colony,

Pune-411016, Maharashtra, India.

*Students should email their queries related to study material to [studymaterial@scdl.net](mailto:studymaterial@scdl.net).*