

Dear Student,

**Sub: - Extension for attempting Computer Based Examination/s & Assignment/s for 2014 Batch
1Year Programs**

Your program registration validity period of students has expired on **30th June, 2016** and the admissions have been de-activated in due time period. However, you can re-activate your admission to complete the enrolled program. To avail said facility, the duly filled and signed **Service Request Form** along with Re-registration of admission fee of **Rs. 4500/- (for civil students) or US\$ 300 (Rs. 20,100/- equivalent INR for SAARC students) and US\$ 350 (Rs. 22,750/- equivalent INR for International students)** to be paid Demand Draft made in favor of "The Director SCDL, Pune", payable at Pune OR directly in cash only at SCDL main head office in Pune, **shall be submitted to SCDL between 15st Sept 2016 to 31st August, 2017..** However, the re-registration validity of your program registration will remain from **15st Sept 2016 to 30th Sept, 2017.**

Note : - SCDL will not be responsible for depositing of any DD which is not payable in Pune or cash sent by post/courier. Payments made via cheques and or any co-operative banks DD are not accepted.

The details of extension are as are as follows:-

For Appearing Computer Based Examination up to 30th Sept, 2017

- 1) The duly filled exam form must reach SCDL by post, **up to 15th Sept, 2017.**
- 2) The duly filled exam form along with exam fees in Cash can be paid at SCDL, Cash Counter up to 4.30 p.m. **till 16th Sept, 2017.**
- 3) **The slot booking link will be available till 25th Sept, 2017 – up to 12 Midnight.**
- 6) **The exam result shall officially be declared within next 15 working days, from the date of exam appeared/taken, by students.**
- 7) The last date to complete and pass pending computer based examinations is **30th Sept, 2017.** The students are requested to check the above mentioned due dates and complete applicable formalities of re-registration.

The exam slot booking is on First Come First Serve Basis. SCDL shall not be responsible, for refund /transfer of exam fees paid by students, in case of non availability of exam slots, as exam slot booking of any month, gets released 2 months in advance.

For Attempting Assignment/s

- 1) Students can attempt their assignment/s **up to 30th Sept, 2017**.
- 2) The assignment/s can be taken through out the week, except on Wednesdays from 1-6 pm as SCDL website is down for maintenance.
- 3) There will be **only 1 Free attempt** to attempt any assignments. The students are required to pay **Rs. 350/- to avail further paid attempt/s** in the event of failure.
- 4) Students are required to complete / attempt pending assignment/s **on or before 30th Sept, 2017**.
 - 4) **To avail paid attempt of an assignment, the DD along with duly filled Service Request Form by post must reach SCDL, on or before 25th Sept, 2017.**
 - 5) **To avail paid attempt of an assignment, the applicable fees along with duly filled Service Request Form can be paid in Cash at SCDL, Cash Counter up to 4.30 p.m. till 26th Sept, 2017.**

SCDL shall not be responsible for technical/system problem faced by students during Assignment/s attempted on the last date i.e. 30.09.2017 and no queries will be considered.

Project Report Submission (For PGDID, PGDTW, PGDHRM & PGDEXIM Students ONLY)

- 1) Students must submit project report **on or before 14th August, 2017**.
- 2) Project Report submission shall be **with submission fee charges of Rs. 600/- or US\$ 35 (Rs. 2345/- equivalent INR)**.
- 3) Re-submission of project report is to be done **on or before 12TH Sept 2017**, along **with applicable re-submission fee of Rs. 1200/- or US\$ 55 (Rs. 3685/- equivalent INR)**.

Submission (For PGDPTT, DELT and DCWE Students ONLY)

- 1) Students must submit submissions **on or before 14th August, 2017**.
- 2) The submission must be done **with submission fee charges of Rs. 1200/- or US\$ 30 (Rs. 2010/- equivalent INR), for all 6 submissions, of 1st and 2nd semester. (For Each Submission the submission fee is Rs. 200/- or US\$ 5)**
- 3) In the event of failure, the Re-submission is to be done **on or before 12th Sept, 2017**, along **with applicable re-submission fee of Rs. 1800/- or US\$ 48 (Rs. 3216/- equivalent INR), for all 6 submissions, of 1st and 2nd semester. . (For Each Re-Submission the submission fee is Rs. 300/- or US\$ 8)**

There will not be any further extension for completion of program i.e. to appear in pending Computer Based examination/s, attempt pending assignment/s or submit/re-submit pending project report/case study / submissions, after above mentioned due dates.

Regards,

Evaluation Department

SCDL, Pune