

Dear Student,

**Sub: - Extension for attempting Computer Based Examination/s & Assignment/s for 2012 Batch 2 Year Programs**

Your program registration validity period of students has expired on 31<sup>st</sup> July 2016 and the admissions have been de-activated in due time period. However, you can re-activate your admission to complete the enrolled program. To avail said facility the duly filled and signed **Service Request Form** along with Re-registration of admission fee of **Rs. 7500/- (for civil students) or US\$ 400 (Rs. 26800/- equivalent INR for SAARC students) and US\$450 (Rs. 29250/- equivalent INR for NRI students)** To be paid by DD or in Cash at SCDL Cash Counter) shall be submitted to SCDL between **15<sup>th</sup> Sept 2016 to 31<sup>st</sup> August, 2017**. However, the re-registration validity of your program registration will remain from **15<sup>th</sup> Sept 2016 to 30<sup>th</sup> Sept, 2017**.

***Note : - SCDL will not be responsible for depositing of any DD which is not payable in Pune or cash sent by post/courier. Payments made via cheques and or any co-operative banks DD are not accepted.***

The details are as follows:-

**For Appearing Computer Based Examination up to 30<sup>st</sup> Sept 2017**

- 1) The duly filled exam form must reach SCDL by post, **up to 15<sup>th</sup> Sept, 2017**.
- 2) The duly filled exam form along with exam fees in Cash can be paid at SCDL, Cash Counter up to 4.30 p.m. **till 16<sup>th</sup> Sept, 2017**.
- 3) **The slot booking link will be available till 25<sup>th</sup> Sept 2017 – up to 12 Midnight.**
- 6) **The exam result shall officially be declared within next 7 working days, from the date of exam appeared/taken, by students.**
- 7) The last date to complete and pass pending computer based examinations is **30<sup>th</sup> Sept, 2017**. The students are requested to check the above mentioned due dates and complete applicable formalities of re-registration.

**The exam slot booking is on First Come First Serve Basis. SCDL shall not be responsible, for refund /transfer of exam fees paid by students, in case of non availability of exam slots, as exam slot booking of any month, gets released 2 months in advance.**

### **For Attempting Assignment/s**

- 1) Students can attempt their assignment/s **up to 30<sup>th</sup> Sept, 2017**.
- 2) The assignment/s can be taken through out the week, except on Wednesdays from 1-6 pm as SCDL website is down for maintenance.
- 3) There will be **only 1 Free attempt** to attempt any assignments. The students are required to pay **Rs. 350/- to avail further paid attempt/s** in the event of failure.
- 4) Students are required to complete / attempt pending assignment/s **on or before 30<sup>th</sup> Sept, 2017**.
  - 4) **To avail paid attempt of an assignment, the DD along with duly filled Service Request Form by post must reach SCDL, on or before 25<sup>th</sup> Sept, 2017.**
  - 5) **To avail paid attempt of an assignment, the applicable fees along with duly filled Service Request Form can be paid in Cash at SCDL, Cash Counter up to 4.30 p.m. till 26<sup>th</sup> Sept, 2017.**

**SCDL shall not be responsible for technical/system problem faced by students during Assignment/s attempted on the last date i.e. 30.09.2017 and no queries will be considered.**

### **Project Report Submission (For PGDBA, PGDIT and PGDBF Students ONLY)**

- 1) Students must submit project report **on or before 14<sup>th</sup> August, 2017**.
- 2) Project Report submission shall be **with submission fee charges of Rs. 600/- or US\$ 35 (Rs. 2345/- equivalent INR)**.
- 3) Re-submission of project report is to be done **on or before 12<sup>TH</sup> Sept, 2017**, along **with applicable re-submission fee of Rs. 1200/- or US\$ 55 (Rs. 3685/- equivalent INR)**.

**There will not be any further extension for completion of program i.e. to appear in pending Computer based examination/s, attempt pending assignment/s or submit/re-submit pending project report/case study after above mentioned due dates.**

**Regards,**

**Evaluation Department**

**SCDL, Pune**